



HOW DO I REGISTER FOR A CLASS?

How to register for a class (session) While in TRAIN

- Once you search courses and the list is displayed, select the course you are interested in taking
- Select the “Registration” tab. All individual class dates and locations will be listed.
- Select the “Register” button for the date and location.

HOW DO I WITHDRAW FROM A CLASS?

How to withdraw your registration from a class (session) While in TRAIN

- Select “Home” from the options on the webpage.
- Select “My Learning”
- A list of classes you are registered in or in the process of taking will appear.
- Locate the class you want to withdraw and select the “M” next to class to manage this course.
- Select the “Withdraw” button.

You will receive an e-mail confirming your registration as well as withdrawing your registration. This e-mail is generated directly from the TRAIN system

FAQs located at:

<http://www.dshs.state.tx.us/comp/comp/comp/train/>



GET ON BOARD!

For further information contact the TRAIN Texas

Administrator at
txtrain@dshs.state.tx.us
or call the TRAIN Texas
Hotline at 512-458-7336



TRAIN is built on TrainingFinder, the Public Health Foundation’s award-winning clearinghouse used by over 200,000 public health professionals.

TEXAS DEPARTMENT OF STATE HEALTH SERVICES

Community Preparedness Section
Workforce Development
1100 West 49th St.
Austin, TX 78756

Our Vision - A public health workforce prepared to support the health and medical activities (ESF- 8) of the Texas Department of State Health Services

Our Mission - To create a learning environment that prepares the public health workforce to support the communities’ response to planned and unplanned events



Revised 01/24/2007



Prepared. On track. Online.

A Prepared Public Health & Safety Workforce Begins with You



<https://tx.train.org/>

The TrainingFinder Real-time Affiliate Integrated Network, or TRAIN, is the nation’s most comprehensive learning resource for professionals who protect the public’s health & safety.



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HOW DO I GET STARTED?

Access the DSHS TX-TRAIN website at-

<https://tx.train.org/>

Select "ENTER TRAIN" link

Create your own learner account

- Select "create account" button
- **IMPORTANT! Use your work e-mail address as your login name**
- Complete the learner account by filling out all the necessary profile information on the subsequent pages. Required fields are indicated with a red asterisk (*)

HOW DO I SEARCH FOR COURSES?

How to Search for Texas Courses while in TRAIN

- Select the "Upcoming Event" folder
Or
- Select the "Course Search" tab, then select "Texas" from the menu

NOTE: Another useful search option is by Date.



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WHAT ARE THE BENEFITS?

Find up-to-date courses on a spectrum of public health issues including:

- Terrorism / Emergency Readiness
- Management / Leadership
- Epidemiology / Biostatistics
- Injury / Violence
- Chronic Diseases

Meet and exceed your continuing education requirements including:

- CNE, CME, CEU/CE, CHES, CEC-Dental, PACE
- Academic Credit
- Others

Access learning the way you want it:

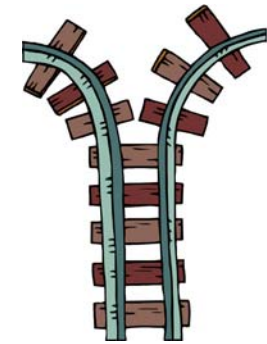
- Classroom
- Online
- Satellite Broadcasts...and more



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WHAT ARE THE BENEFITS?

Get on the Inside Track with TRAIN



Registering for an account helps you:

1. Take advantage of training opportunities and announcements for your geographic area and those available online.
2. Print a personal transcript of completed courses.
3. Do your part to help your agency and community be prepared to protect the public's health and safety.

[HTTPS://TX.TRAIN.ORG/](https://tx.train.org/)